**Course Title:** Pr-AP Algebra II  **e-mail:** tiffany.brown-utoft@thompsonschools.org

**Instructor:** Mrs. Tiffany Utoft **Voicemail:** 613-7853

**Planning Periods:** 3rd and 5th **Website:**  [www.mrsutoft.weebly.com](http://www.mrsutoft.weebly.com)

**Room:** E111 Indian Peaks

**COURSE DESCRIPTION:**

Welcome to Algebra 2! In this course, you will deepen and extend your knowledge of algebra to build a powerful set of mathematical tools for solving problems. Algebra is a way of thinking: a way of investing new situations, discovering relationships and figuring out strategies to apply to problems. You will apply your algebraic tools to a variety of situations and use them to draw and support your conclusions. In meeting the challenges of algebra 2, you will not be working alone. Together, your team will complete problems and activities that will help you discover mathematical ideas and methods. Learning to think this way is useful in both mathematical context and in other courses, and in life beyond school.

**STUDENT REQUIRED SUPPLIES:**

To help you accomplish the above you will need the following:

* **1” Three-ring binder** (with a hard cover)
* **5 Subject Notebook Dividers**
* **1 package of lined paper**
* **Mechanical or #2 Pencil**

**CLASSROOM EXPECTATIONS**

All students will be expected to follow school rules and guidelines as stated in the student handbook as well as the rules provided by the teacher. It takes:

* + **P**ride
  + **O**wnership
  + **W**ork
  + **E**ffort
  + **R**espect …to be successful!

**CLASSROOM RULES**

1. **Come to class EVERY DAY that you are not sick.** 
   1. **Arrive ON TIME and PREPARED with your DAILY MATERIALS\*\*:**
2. **We LIFT EACH OTHER UP and treat one another and the classroom with DIGNITY and RESPECT.**
   1. **No food or drink**  (with the exception of water in a clear, plastic bottle)
   2. **No cell phones or two-ways for text messaging**. If found or heard the following steps will be taken:
      1. **First Offense**: confiscation of phone until the end of the class period.
      2. **Second Offense**: confiscation of phone until the end of the school day.
      3. **Third Offense**: confiscation of phone, given to an administrator, and parent/guardian must pick up the phone.
   3. **No I-pods, MP3 players, and headphones** may not be seen or used during classroom instruction, group work, exams/quizzes, or during a presentation. However, I-pods and/or MP3 players **will be allowed during independent work if not a distraction to the student or those around him/her.**
3. **Keep hands, feet, and objects TO YOURSELF**.
4. **Stay ON TASK during the entire class period.**

**CONSEQUENCES FOR CLASSROOM RULE VIOLATIONS:**

If you violate a rule, you may be assigned a consequence. Depending on the severity and frequency of the misbehavior, you may receive one or more of the following consequences:

* Loss of a participation point
* **Refusal to Work Form**- a student signs a form that acknowledges that he/she refuses to work in class
* Parental contact
* Change in seating assignment
* Time owed after class or at the expense of the student’s time
* Detention
* Office Referral

**GRADING CRITERIA:** Your grades for this class will be based on the criteria below:

Assessments: 60%

Class work: 30%

Homework: 10%

Grades will be updated *at least* once a week, please keep updated on Infinite Campus Portal.

**Grading Scale:**

**A 90 – 100**

**B 80 – 90**

**C 70 – 80**

**D 60 – 70**

**F Enough said (Let’s hope)**

**Classroom Procedures:** All students will be expected to adhere to the classroom procedures set by the teacher.

* **Entering the Classroom:** 
  + **Be P**ick up papers and supplies

**R**ead the board

**E**xplore Make-up Work

**P**encils Ready

**A**ssignment completed and turned in

**R**ear end in seat by \_\_\_\_\_\_\_\_\_\_\_.

**E**ngage in and complete warm-up

**Done!**

* **Tardy to Class:** If you are in your assigned seat with your materials on your desk by \_\_\_\_\_\_\_\_\_\_\_, then you are on time. If you enter any time AFTER \_\_\_\_\_\_\_\_\_\_, then you are tardy. DO NOT DISRUPT the class if you are tardy. Quietly enter the classroom and fill out the **“TARDY SIGN-IN SHEET.”** Reminder: **3 tradies is equal to 1 unexcused absence.**
* **Absences and Make-up Work:** If an unexcused absence occurs on a day an assignment, exam, or project is due it will beconsidered late and is subject to half credit. If the absence is excused due to school events or parental/guardian consent, the student will be allowed an extra day for every day of missed class to catch up and turn in any missed assignments and receive full credit. Make up work can be found located on the website.
  + **Late/Missing Assignments:** Any assignment not turned in on the assigned due date is considered late/missing. To avoid the late/missing assignment penalty, a late/missing pass may be turned in with the assignment. Late/missing assignments without a pass will be accepted until the day of the test for a ½ credit penalty. Any assignments turned in after the test will be awarded no credit.
  + **IF you are ABSENT:**
    - Grab copies of any missing worksheets and assignments given on the particular day you were absent. These copies are located on the website.
    - If you miss any note taking, ask a friend or classmate if you could copy the notes.
    - Tests and quizzes cannot be made-up during class time. Make-up tests and quizzes need to be **prearranged**.
    - If you are absent the day before a test you will be expected to take the test with the rest of the class; you will **NOT** be allowed to take it at a later time!
    - **It is your responsibility to obtain and complete any missed work and turn it in on time. Please feel free to make an appointment with me to ask for any further explanation on assignments, tests, notes, or projects. I will be happy to assist you**.
  + **Hall Pass:** You will be given a hall pass that contains 6 punches for the semester. This allows for you to leave the classroom to go to the restroom, get water, or go to your locker. In order to leave the classroom, you must:

1. Hand me your hall pass so that I may sign it
2. Grab the designated hall pass

**You can only be out of the classroom for no longer than 5 minutes. If you exceed 5 minutes, I will take an additional punch from you and continue to do so for every 5 minutes you are out of class.** If you run out of punches you may ask a fellow student if you may borrow a punch. Once you are out of punches, you may not leave the classroom and you must take care of your needs before and after class. **Punches may also be used for late passes, homework passes, and extra credit points.**

* + **Ending Class:** The last 3 minutes of class will be used for announcements and reminders. You will need to be in your assigned seat for these announcements. You will be dismissed by the teacher and not by time.

Please have this signed and returned by the next class to ensure me that the student and a parent or guardian have read and discussed these guidelines. Getting this sheet signed and returned will count as the students’ first homework grade!!!!

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Math Contract

**Period\_\_\_\_\_\_**

**I have read and understand the requirements and expectations as stated on the Math cover letter.**

**Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*­­­­­*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_**

**Printed**

**Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent/Guardian: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_ Printed**

**Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

If you would like an electronic copy of this document please provide your e-mail below.

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